



# Arizona Section Newsletter February 2019



## Arizona Section Manager, Rick Paquette W7RAP

The New Year is just beginning and already we have great things happening all over Arizona.

**Thunderbird Hamfest** - We began the year with the Thunderbird ARC annual Hamfest on January 12th at its new location. Congratulations to Brian McCarthy and the Thunderbird club members for an excellent transition to the Nazarene Church location. Clean, modern facilities and lots of room. The prizes were terrific and turnout was good. A great start for the New Year.



**CADXA Banquet** - The Central Arizona DX Association (CADXA) held its annual banquet on January 19th in Scottsdale. There, 70 of the DX-Elite attended and heard an excellent presentation by Don Sears (N7PLL) an award-winning senior camera and video coordinator at NBC for many years. His program, "How the Olympics Gets From the Ski Slopes to Your Home" gave us a unique behind the scenes look at the technology we take for granted that brings us spectacular viewing in real or near-time from across the planet. The Presidential Service Award went to Bob Davies K7BHM for his continuing support to CADXA as historian, prize guru, committee chair, and numerous club efforts. The DX-er of the Year award went to Mickey LeBoeuf K5ML, who continues to show us how despite living in a HOA community, that chasing DX can be done very successfully.



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**Quartzfest ARRL Specialty Convention** - We attended the Quartzfest in the Arizona desert, five miles south of the town of Quartzsite, from January 20th through the 26th. Record breaking crowds and a much larger list of presentations, activities, and speakers provided attendees with great opportunities for fun, learning, and a chance to meet old (and new) friends. Ray Novak of ICOM America was there to introduce their brand new SDR radio, the IC-9700 which astonished the crowd. We had become the very first exposure nationwide to this product. (Yes, we beat out Orlando!!) Moreover, Ray announced that if our attendance topped 1000 by the end of the week, he would donate an IC-9700 as the grand prize. Sure enough, by Friday, noon we reached 1043! The very first IC-9700 was won at the grand prize drawings on Saturday afternoon.



A seemingly endless parade of events ensued all week long, 3 or 4 at a time. ARRL-AZ conducted 4 presentations and events, and we helped 45 hams upgrade or become new Technicians. The week ended with ARRL Southwest Division Director Dick Norton (N6AA) giving a talk on activities at league headquarters, where he had just returned from their Board of Directors meeting.



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**ARRL Southwest Division Director, Dick Norton N6AA, QuartzFest ARRL Forum** - Fresh off his trip to the ARRL Board of Directors' meeting in Newington, our ARRL Division Director Dick Norton N6AA presented to a large crowd at the QuartzFest ARRL Specialty Convention in the Arizona desert on January 25th. His talk highlighted major changes in direction by the ARRL Board.

- ARRL Board has revoked the sanctions and the Code of Conduct actions against its Directors.
- Volunteer Monitor program. The FCC wants VM's to be better qualified and be able to get results when problems arise. The Official Observer program had worked on our end, but nobody was paying attention at the FCC. The new VM program is about to be rolled-out and previous OO's will be given first priority.
- QSL Bureau charges will be returned to being a membership benefit. The ARRL will stop trying to run it for profit.
- National Traffic System. Many groups have split off to become the Radio Relay International. The damage has been done, but the new ARRL board would like to mend ties.
- ARES – ARRL will allow each section to set the “rules” and adapt, since some sections organize ARES based on counties, while others operate under hospital layouts. The ARES program in each section will be the ultimate call of the Section Manager (along with SEC and DEC's). They will be allowed to accommodate local requirements. The ARRL EC- course fees will be dropped, allowing ARES members to be able to take these for free.
- The ARRL petition to the FCC for Technicians to gain more HF privileges was discussed, but there is no real update at this time.
- The ARRL Web site revamp is underway, including a new Life Long Learning program. The issue is that there are 30k new hams annually, but ARRL only gets 17% to join and only half of those renew after the first year. The ARRL really want to focus on new hams and they are brainstorming how to appeal to these folks, providing a resource where all hams can turn to for answers and Elmer help.
- In membership growth discussions with the forum attendees, it was proposed that the ARRL should offer a discount to first time members. They also discussed various membership incentives for older hams as well as life-membership discount concepts. The ARRL used to offer a 5-year renewal discount, but now only offers up to 3 years. Requests were to bring back the 5-year option. It was suggested that the IEEE offers free lifetime membership if years of paid membership plus age is greater than 100. Could the ARRL adopt a similar program?
- Many Hams have started YouTube channels with training on amateur radio. KE0OG suggested the ARRL work with these folks to contribute to a ARRL Life Long Learning portal as was mentioned above. Director Norton agreed that the ARRL should look into pursuing this.
- The status and issues with the acceptance of the Amateur Radio Parity Act was discussed. The ARRL has reversed its stance on much of the proposed recommendations and has withdrawn its proposal to have the FCC incorporate the provisions of the ARPA into its rulings.

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**2019 A Great Start for Arizona Hams** - We have an overload of great events and activities right off the bat this year. Exciting times lie ahead and we are making good progress on our mission to help Amateur Radio grow in size, stature, and public awareness. We wish every Amateur Radio operator here in Arizona the VERY BEST for 2019.

**ARRL Southwestern Division Convention** - The biggest event for hams here in Arizona has got to be the Southwestern Division Convention and Hamfest . This year on February 15th and 16th, thousands of hams will gather to a slate of presentations, vendors, and a huge swap meet, in addition to many special events such as the Arizona Near Space Research stratospheric balloon launch, and a Get-On-The-Air (GOTA) Special Event station. ARRL Headquarters is sending a great featured guest, Bob Allison (WB1GCM), who is going to be testing radios at the ARRL booth and is also available to make presentations. Lots of activities fill both days and this is a must do event. Visit <http://www.yumahamfest.org> to get all the details.

**ARRL-AZ Section Manager Election** - The campaign for ARRL Arizona Section Manager is underway. There are two nominees who are running for the office, current SM, Rick Paquette (W7RAP), and the Arizona ARRL Public Information Coordinator, Virgil Silhanek (K7VZ). Ballots were mailed to all Arizona ARRL members in early January, along with a description of each candidate's qualifications and background data. Ballots must be returned to ARRL before February 15th. The two-year term for the next Section Manager will begin on April 1st . If you have not received a ballot, please email Steve Ewald [wv1x@arrl.org](mailto:wv1x@arrl.org) with your name, callsign, and address so they can verify your membership and make sure you get a ballot.

**AUXCOMM training opportunity** - This is an excellent training opportunity for any ham radio operator to improve their knowledge of emergency amateur radio communications in a public safety context and we highly recommend it. Best of all, the training is free! See the attached bulletin for additional details and instructions for registration on page 2 of the bulletin. Feel free to contact me if you have any questions about the registration.

C992: AUXCOMM Event ID: C992-001 -**See 2 page flier below**-  
Course Dates: March 23-24, 2018 - 8:00am – 7:00pm (~10 hours per day)

Jim Fisher | Technical Communications Manager | Pima County Office of Emergency Management  
Office 520-724-9311 | Cell 520-528-5187 | [jim.fisher@pima.gov](mailto:jim.fisher@pima.gov)

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### **Section Emergency Coordinator, Dennis Bietry KE7EJF**

At the Thunderbird Hamfest in January, the SEC, a few DEC's and EC's attended a meeting that was scheduled to be a discussion by both of the Section Manager candidates, but it ended up as discussion about ARES and what the ARRL's future plans will be. As of this writing there has been no official release of what the ARRL Board's decision was, but as was discussed in the meeting, Arizona is about emergency communications. We don't care what group you belong to, be it ARES, Red Cross, SATERN, CERT, etc., in time of emergency we all come together to get the job done. Each agency we serve has its own requirements and each District Emergency Coordinator works to meet the local agencies requirements. Just as a reminder, to be a useful resource, ARES members need to have ICS-100, 200, 700 training. They are free and available online. If you support or want to support an EOC, then ICS-800 is also needed. Hopefully more formal information will be distributed by next month's newsletter and I will update you on what, if any changes will be made.

### **Affiliated Club Coordinator, Mike Boger W7IJ**

Greetings ARRL Member Clubs: The New Year is upon us and I would like to take this opportunity to wish everyone a great and prosperous year ahead. Many of the clubs have recently held elections, so now is the time to update those ARRL Club profiles online. These profiles help attract members to your organizations, and so please take some time and fill out the Club Update form on the ARRL website. Updating your information is a requirement to keep your club in "Active" status and visible to a section search.

Here is an easy "how-to" document on updating your info: <http://www.arrl.org/club-update>

Also, if you are an ARRL Special Services Club, this is a reminder that you must re-register for the SSC every two years. If you are interested in becoming an SSC, please contact me. I'll be happy to give guidance on the process. I will be sending out reminders to update your club profile as well as SSC information as your renewal date becomes due.

### **Local Government Liaison, Virgil Silhanek K7VZ**

In Arizona, the first regular session of the fifty-fourth legislature has begun. We were expecting a bill banning texting while driving to be brought up this session. Public outcry has increased after the tragic death of Salt River Officer Clayton Townsend on January 8<sup>th</sup> by a man accused of texting while driving moments before the accident. There are currently 4 bills in the system that we are monitoring. They are SB1141 Distracted Driving, SB1165 Prohibition; Texting While Driving, HB2069 Text Messaging While Driving; Prohibition, and HB2165 Distracted Driving; Reckless Driving.

At the time of this writing, the only bill that has movement is SB1165 which has been assigned to the Transportation and Public Safety Committee. It does have an exemption for Amateur Radio. <https://www.azleg.gov/legtext/54leg/1R/bills/SB1165P.htm> Exemption: "D. 2. AN OPERATOR WHO IS LICENSED BY THE FEDERAL COMMUNICATIONS COMMISSION WHILE OPERATING A RADIO FREQUENCY DEVICE OTHER THAN A PORTABLE WIRELESS COMMUNICATION DEVICE." The term "Portable Wireless Communications Device" is a term used to define a cell phone, not a HT. ARRL executive counsel Dan Henderson has reviewed the legislation and approves of its content.

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We'll continue to monitor progress of these bills and please stay tuned in if we have any further calls to action to the Arizona Amateur Radio community. No matter what, always make sure your attention is on the road when driving and set the mic down if your radio usage is a distraction.

### **Upcoming Hamfests and Events**

Search for ARRL sanctioned hamfests: <http://www.arrl.org/hamfests-and-conventions-calendar>

See upcoming hamfest fliers attached at bottom of this newsletter.

- 2/15 to 2/16 – Yuma Hamfest (Southwest Division Convention) <http://www.yumahamfest.org>
- 3/16 – Scottsdale SpringFest – Stay tuned, location TBD. [www.scottsdalearc.com](http://www.scottsdalearc.com)
- 3/30 – RST – Tucson Spring Hamfest [www.k7rst.org](http://www.k7rst.org)

### **Amateur Radio Classes**

Find upcoming classes: <http://www.arrl.org/find-an-amateur-radio-license-class>

- Technician Class – RST – Sun. Feb. 24th, 6 weeks. Ken [KG7KHY@gmail.com](mailto:KG7KHY@gmail.com)

### **New Hams and License Upgrades (December 2018)**

**Please welcome the 51 new hams who recently earned their Amateur Radio license.**

KJ7CYG - Alexander Victorio - Technician - Phoenix  
KJ7CWP - Jimmie Coonts - General - Phoenix  
KJ7CSY - Robert Baraga - General - Phoenix  
KJ7CRK - James Alexander - Technician - Phoenix  
KJ7CRJ - Todd Hoffmaster - Technician - Phoenix  
KJ7CZM - Frederic Dunham - General - Phoenix  
KJ7CWO - Gary Bond - Technician - Phoenix  
KJ7CWN - Arturo Enriquez - Technician - Phoenix  
AG7RI - Steven Mathias - Extra - Apache Junction  
KJ7CZF - Luis Molinar - Technician - Queen Creek  
KJ7CYW - Tanner Carpenter - Technician - Valley Farms  
KJ7CYX - John Merck - Technician - Mesa  
KJ7CYF - Parker Allen - Technician - Mesa  
KJ7CTB - Mike Kaminsky - Technician - Mesa  
KJ7CMQ - Andre Samuels - Technician - Mesa  
KJ7CYV - Robert Floring - Technician - Gilbert  
KJ7CTA - Michael Cantrell - Technician - Scottsdale  
KJ7CWL - Jeffery Nicholson - Technician - Scottsdale  
KJ7CZD - Matthew Rogers - Technician - Tempe  
KJ7CMR - Wayne Schlueter - Technician - Chandler  
KJ7CNV - Dakota Pottle - Technician - Glendale  
KJ7CYU - Jorge Mejia - Technician - Buckeye  
KJ7CWQ - Roy Brotherhood - Technician - Cave Creek  
KJ7CUN - David Poole - Technician - Quartzsite  
KJ7CUO - Esteban Poole - Technician - Quartzsite  
KJ7CWR - Tony Beal - Technician - Wittmann

KJ7CWM - Michael Horvath - Technician - Sun City  
KJ7CSM - Edward Faulk - General - Goodyear  
KJ7CMN - Lucas Jansma - Technician - Hereford  
KJ7CMO - Kayla Jansma - Technician - Hereford  
KJ7CPZ - Alex Boerner - General - Sahuarita  
KJ7CSO - Casey Waldron - Technician - Saint David  
KJ7CRD - Devin Otto - Technician - Sierra Vista  
KJ7CRH - Joe Martinez - Technician - Sierra Vista  
AG7RD - Paul Kadlec - Extra - Vail  
KJ7CWD - Van Hartline - Technician - Tucson  
KJ7CQE - Robert Kuhn - Technician - Tucson  
KJ7CQA - Richard Hounshell - Technician - Tucson  
AG7RE - Arnold Evans - Extra - Tucson  
KJ7CRF - Thomas Wheeler - Technician - Tucson  
KJ7CQF - Alexander Berian - Technician - Tucson  
KJ7CQB - Wen Jeng - Technician - Tucson  
KJ7CQC - Eckhart Spalding - Technician - Tucson  
KJ7CQD - Andrew Woodings - Technician - Tucson  
KJ7CPY - Stephanie Tsang - Technician - Tucson  
KJ7CPX - Jeffery Barker - General - Tucson  
KJ7COD - Nikita Lang - Technician - Tucson  
KJ7CSZ - Devone Cameron - Technician - Snowflake  
KJ7CQG - Flint Hales - Technician - Snowflake  
KJ7COB - Randolph Dossett - Technician - Kingman  
KJ7CZE - Roderic Pace - Technician - Kingman

**Congratulations to the 16 hams who recently upgraded their license.**

KI7SSV - Alvin Pan - General - Phoenix  
KI7PTW - Vincent Degon - General - Arizona City  
KI7WIB - Michael Lozano - General - Queen Creek  
KB7OCG - Richard Carpenter - Extra - Valley Farms  
N6RSJ - Jesse Thomas - General - Mesa  
KJ7AJW - Richard Sabin - General - Mesa  
KJ7BMU - David Smith - General - Chandler  
KI7PBR - Gary Laatsch - Extra - Chandler

WB7PHK - Rodney Buelteman - General - Scottsdale  
KJ7BSG - John Stevenson - Extra - Tempe  
KJ7AUN - Brett Fiedler - Extra - Gilbert  
KJ7BRL - Patrog Azadfekr - General - Glendale  
KI7RSR - Edward La Russa - General - Corona De Tucson  
KI7PTY - George Degon - General - Tucson  
KE0IDN - Gerald Anderson L - General - Concho  
KI7CDT - Willard Laird - Extra - Lake Havasu City

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## **Amateur Radio Testing**

Search for upcoming Amateur Radio exams: [http://www.arrl.org/exam\\_sessions/search](http://www.arrl.org/exam_sessions/search)

## **Arizona Test Sessions**

### **Phoenix area:**

- 1st Saturday 9:00AM - DeVry/West Valley Club (Walk-ins allowed) Contact David, N7TWT (623)925-0680 Email: N7TWT@ARRL.NET Location: DEVRY UNIVERSITY 2149 W DUNLAP AVE PHOENIX, AZ 85021
- 2nd Wednesday 6:30PM - Central Phoenix VE Team Location: South Mountain Community College (Library) (No walk-ins) Contact: Bill Martin (480) 205-3625 (480) 205-3625 Limited space, you must contact Bill. Email: ai0d@hotmail.com
- 3rd Monday 6:00PM - EAST VALLEY VE TEAM (Walk-ins allowed) Contact Steve, KY7W 480-478-9692. 1104 East Campus Drive, Tempe, AZ 85282-3913. Email: KJ7WK@COX.NET East Mesa VE Team will take walk-in registrants between 6 PM and 6:30 PM. Testing will begin promptly at 6:30 for the Technician examination. You must have Photo ID. \$15.00 Fee (exact change Please.)
- 3rd Tuesday 8:00PM - BOY SCOUT TROOP 127 (Walk-ins allowed) Contact: JOHN H KELLY (602)264-6854 Email: KELLYJ127@AOL.COM Location: ST FRANCIS XAVIER SCHOOL, 4715 N CENTRAL AVE PHOENIX, AZ 85012
- 4th Saturday 7:00PM - Arizona Amateur Radio Club (No walk-ins) PRE-REGISTRATION REQUIRED NOTIFY GARY BY THURS NITE Contact Gary Hamman, K7GH (602) 996-8148 Email: K7GH@ARRL.NET Location: 4747 N. 22nd Street, on the eastside of 22nd Street and just north of Highland Ave. in Phoenix. (No walk-ins)

### **Tucson Area:**

- 1st Thursday - Lighthouse YMCA/ARRL. Contact Matt, AC7IL, veregistration@ac7il.org
- 1st Saturday - Oro Valley/ARRL. Contact Quinton, NU7Y, nu7y@arrl.net
- 2nd Monday - RST/ Laurel (No Fee): Contact Diane, AA3OF, dzimmerman2002@gmail.com
- 3rd Saturday - Jacobs Park YMCA/ARRL: Contact Fred, K7OFA, k7ofa@arrl.net

### **Graham / Greenlee County Area:**

- For VE testing on request, please contact Dave, N7AM, and he will arrange it.

### **Yuma Area:**

- 2nd Saturday - By appointment only. Contact Sam Yarbrough W7SLY W7SLY@roadrunner.com or Robert Spencer KE8DM at ke8dm@arrl.org

## **Arizona Nets**

**Arizona Traffic and Emergency Net (ATEN)** meets in the winter from October 15 to April 15 at 5:30 PM and in the summer from April 15 to October 15 at 7:00PM on 3986 kHz daily. Tommy Ivan KF7GC Net Manager, Arizona Section Traffic Manager kf7gc@arrl.net www.atenaz.net

**Arizona Emergency Net – Maricopa (AEN-MAR)** meets every Monday at 9:00 PM local time, for training and exercise in the public service communication arts on the Mt. Ord 146.92(-), Shaw Butte 147.24(+) or Scottsdale Airpark 146.760(-) repeaters. The repeaters require a 162.2 Hz tone. The

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repeaters are linked and cover most of Maricopa County and portions of Pinal, Gila, Coconino and Yavapai Counties in central Arizona. <http://www.aen-mar.org>

**Saguaro National Traffic System (NTS) Net** ([www.saguaronts.net](http://www.saguaronts.net)), meets daily at 6:30 pm MST (0130Z) on the Eastern Arizona Amateur Radio Society (E.A.A.R.S.) (<http://www.eaars.org/>) repeaters. The repeaters are; 146.86 and (440.700 Hub) Heliograph Peak 147.28 Guthrie Peak - Greenlee County 145.21 Jacks Peak New Mexico. Between Lordsburg & Silver City 145.41 Pinal Peak Near Globe AZ 147.16 Mt Lemmon Near Tucson 146.70 Greens Peak Near Springerville - Showlow 145.27 South Mtn. Near Alpine, AZ 147.08 Mule Mtn. Near Bisbee in Cochise County 147.06 Lil Florida Mtn. Near Deming, New Mexico 145.47 Caballo Mtn. Near Truth or Consequences, New Mexico 145.35 West Peak. West of Heliograph 12 miles All E.A.A.R.S. network repeaters operate with PL tone 141.3. For more information about this net, contact Greg Peters ([kc5zgg@arrl.net](mailto:kc5zgg@arrl.net))

**AM 2 meter net Greater Phoenix Metropolitan area**, 2 meter AM net, 144.450 MHz, every Tuesday night at 1930 MST. Antenna vertical polarization. The 144.450 MHz is a coordinated AM frequency in Arizona. This is an informal NET, most discussions are technical. All are welcome.

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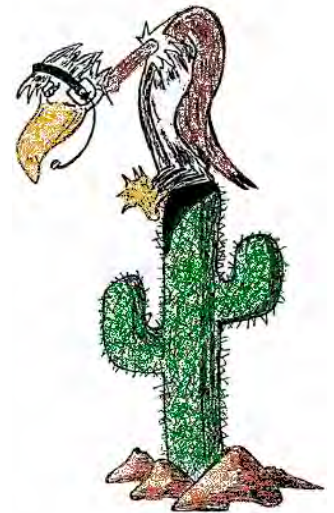


# **2019 Southwest Division Convention**

## **Yuma Hamfest**

**Yuma, Arizona**

**Feb. 15 & 16 2019**



Yuma County Fairgrounds  
2520 East 32<sup>nd</sup> Street, Yuma, Arizona

**[www.yumahamfest.org](http://www.yumahamfest.org)**

Check the Website for Additional Information

Gates Open for Camping Thursday, 2 pm Vendor Setup Friday, 7 am - Noon	Event Hours Friday, Noon - 5 pm Saturday, 8 am - 5 pm	Hamfest Dinner & Grand Prize Drawing Saturday Night 6:00 - 8:00 pm
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**Vendors & Exhibitors  
Consignment Sales  
License Testing  
Hourly Door Prizes  
On-site RV Camping  
Hamfest Dinner  
ARRL Speakers  
Transmitter Hunt  
\$5.00 Admission**

**Tailgating (Swap Meet)  
Full Seminar Schedule  
DXCC Card Checking  
\$25,000 in Grand Prizes  
Emergency Preparedness  
Admission Prizes  
Hospitality Area  
Near Space Balloon Launch  
Antenna Clinic & T-hunt**

**W1AW /7 Special Event Station**

Email Contact: **[info@yumahamfest.org](mailto:info@yumahamfest.org)**



We are proud to have the Amateur Radio Council of Arizona (ARCA) as a sponsor of our event.

The Yuma Hamfest is an American Radio Relay League (ARRL) sanctioned event.



Presented by the Yuma Amateur Radio Hamfest Organization



# RST

Radio  
Society of Tucson

## TUCSON SPRING HAMFEST



**Saturday March 30, 2019**  
**7 AM—11 AM**



**FREE ADMISSION & PARKING!**

Talk-in Repeater  
Frequency:  
**146.800 MHz,**  
Tone  
**156.7 Hz**



**TARGET**



**9615 E. Old Spanish  
Trail  
Tucson, AZ  
\*\*\* NORTH PARKING LOT\*\*\***

- ◇ Get your license or upgrade!  
Free VE Testing on site!
- ◇ Get on the Air!  
Demo fun at the GOTA Station!
- ◇ Get your ARRL Awards!  
QSL card checking!
- ◇ Get your snack on!  
Coffee, tea and donuts!

***Seller setup starts at 6:00 AM***  
***All Vendor/Seller Spaces- \$10/space***

### **RAFFLE!**

**Tickets \$2 ea., 3 for \$5, 7 for \$10!**

#### **Prizes:**

- ◇ (1st) 50W Dual-band Mobile Transceiver
- ◇ (2nd) Dual-band Hand-held Transceiver

Map and information: <http://www.k7rst.org>



**ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS**  
 Division of Emergency Management  
**State Training Offering**



**C992: Auxiliary Communications**  
**Event ID Number: C992-001**

**Location:**

Pima County Office of Emergency Management  
 3434 E. 22<sup>nd</sup> St  
 Tucson, AZ 85713

**Date(s):**

March 23 – 24, 2019

8:00am – 7:00PM Each Day  
 (10-Hours)

**Description:** Volunteer emergency communications operators/groups, using amateur radio, have been providing backup communications to public safety for nearly 100 years. Event planners, public safety officials, and emergency managers at all levels of government utilize their services. Often, amateur radio services have been used when other forms of communications have failed or have been disrupted. Today, nearly all the states/territories have incorporated some level of participation by amateur radio auxiliary communication operators into their TICPs and SCIPs. This course focuses on auxiliary communications interoperability, the relationship between the COML and the volunteer, emergency operations center (EOC) etiquette, on-the-air etiquette, FCC rules and regulations, auxiliary communications training and planning, and emergency communications deployment. It is intended to supplement and standardize an operator’s experience and knowledge of emergency amateur radio communications in a public safety context. This course is two days long (10 hours each day) and is limited to 30 students.

**Target Audience:** This class is designed for those auxiliary emergency communicators and groups who volunteer to provide backup emergency radio communications support to public safety agencies. Typically, this includes amateur radio and Radio Emergency Associated Communications Team (REACT) communicators, but may include other volunteer emergency communicators

**Registration:** This course requires self-registration through the State’s online registration system at [dematraining.az.gov](http://dematraining.az.gov). It is recommended that participants enroll no later than 14 days prior to the start of the course using the above *Event ID or Course Name*. First time users will be required to create an account prior to enrollment. *You must provide a valid email address and phone number for contact information.* Instructions are included on page 2 of this bulletin.

For registration assistance, contact the DEMA Training Branch at 602-464-6225 or [training@azdema.gov](mailto:training@azdema.gov).

**Costs:** This training offering is provided at no cost to eligible participants.

**Course dates and location are subject to change. Check your Portal account prior to attending for the most current status of this event.**

## Registration Instructions

1. To register for an event, visit [dematraining.az.gov](http://dematraining.az.gov).
2. To create a new account
  - a. Click on the “WebForms” link under the resources section on the right side of the page.
  - b. Choose the “Request DEMA Training Portal Account”, complete the form and click submit. Your request will be reviewed within one business day and you will receive an email response with further instructions to complete the setup process.
3. If you have an existing Acadis Portal Account
  - a. Log in with your email address and password.
  - b. If you have forgotten your password, click on the “Reset your password” link under the password field. You will need to have the email address you used to sign up. If you have forgotten your login email address please contact us at 602-464-6225 or email [training@azdema.gov](mailto:training@azdema.gov) for assistance.
4. Search for an event
  - a. Once logged in, click on or hover over “Training & Events” (top navigation pane) then click on “Browse or Sign up for Training”.
  - b. You will see the list of available training.
  - c. On the left navigation pane you can search by keywords or other criteria. To the right you’ll see if the class is open with an option to register or waitlist.
  - d. To view the training event details click on the event name.
5. Two ways to register
  - a. In the Training Event Details screen click on “Request Enrollment” on the bottom right. After clicking the link, you’ll be brought to a screen that will confirm the event name and your contact information.
  - b. From the List of Available Training screen, click the link that says, “Register” on the right side of the event. After clicking the link, you’ll be brought to a screen that will confirm the event name and your contact information.
  - c. If the class has prerequisites, you will be asked to supply information to fulfill these requirements on a separate screen. When completed click “Submit Request”.
6. To cancel your pending registration
  - a. Log in to your account; click “Registration” (top navigation pane). All requested training will be listed.
  - b. Click “Cancel Request” next to the class you wish to cancel. You’ll be asked to confirm your cancellation, and then will receive an email confirmation of your cancellation.
7. **NOTE:** Those with the status of “Enrolled” cannot self cancel. Please call 602-464-6225 or email [training@azdema.gov](mailto:training@azdema.gov) to cancel.

**Course dates and location are subject to change. Check your Portal account prior to attending for the most current status of this event.**